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# University to Society Collaborations for Inclusive Digital Transformation in the Western Balkans (U2SID)

Erasmus+ Capacity Building Project

## Meeting Minutes

### Meeting in the Framework of WP2

Project 101083131 – U2SID

<b>Title of the Event</b>	Meeting in the Framework of WP2
<b>Partner organizing the event</b>	NATIOAL AGENCY FOR SCIENTIFIC RESEARCH AND INNOVATION (NASRI)
<b>Venue, date, time</b>	<ul style="list-style-type: none"> <li>22th November 2023 13.00 -15.00</li> </ul>
<b>Attendees and affiliation</b>	<ul style="list-style-type: none"> <li>Dr. Marsela Robo, NASRI</li> <li>Lidjana Shahinaj, NASRI</li> <li>Gentiana Spahiu, NASRI</li> <li>Tea Gjata, NASRI</li> <li>Elmira Milo, NASRI</li> </ul>
<b>Number of participants</b>	5
	On 22 <sup>th</sup> November 2023, at NASRI premises, it was held an internal meeting in the framework of the WP2 of the U2SID project. Team members of the U2SID project met with each other to discuss on the important tasks that need to be done for the Task 2.1.1 Need assessment and





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pre-evaluation survey of digital literacies within WP2, as well as, to take notes on the role of NASRI and its responsibilities.

Dr. Marsela Robo explained in detail the content of WP2, the purpose, objectives, activities, and tasks. In a special way, she emphasized the importance of Task 2.1.1 “Need assessment and pre-evaluation survey of digital literacies” in WP2. It is very important for universities in order to drive advancements in research, improve the quality of education, streamline administrative processes, enhance student support, and contribute to overall innovation and global collaboration within the academic community. She explained in details what is expected from each of the partners and opened the discussion regarding the contribution that NASRI can make in this process.

Afterwards, the team members discussed and gave concrete opinions regarding the main points, the documentation that should be looked at, the way in which the information will be collected and organized, etc.

- Lidjana Shahinaj is in charge of finding and determining the national and international legal reference related to Inclusive Digital Transformation, both in general and in HE in particular.
- Gentiana Spahiu is in charge of collecting best practices from EU regarding Digital Transformation.
- Tea Gjata is in charge of carrying out the visibility and dissemination of information in NASRI's social media and web
- Ermira Milo is in charge of performing all administrative tasks and communicating with partners

The deadline the completion of the task is was set as the 30<sup>th</sup> of November.

Dr.Marsela Robo will supervise the team members during the process of fulfilling their respective responsibilities.

This meeting minutes were kept by Elmira Milo.

